



**MUNICIPALITY OF SOUTH WEST MIDDLESEX
COMMITTEE AGENDA**

WEDNESDAY, AUGUST 28, 2019 7:00 PM
Council Chambers

AGENDA

COMMITTEE AGENDA

SOUTHWEST MIDDLESEX COMMITTEE OF ADJUSTMENT AGENDA

The Municipality of Southwest Middlesex Committee of Adjustment will meet in Regular Session in the Council Chamber on August 28, 2019 at 7:00 p.m.

MEMBERS PRESENT:

Allan Mayhew (Chair presiding), Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice, Martin Vink, Marigay Wilkins

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Planner – Stephanie Poirier, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Chairperson Mayhew calls the meeting to order at ____ p.m.

2. APPROVAL OF AGENDA

#2019-

Moved by _____

Seconded by _____

THAT the Committee of Adjustment Agenda dated August 28, 2019 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of the Committee declaring a pecuniary interest and the general nature thereof, where the interest of a member of the Committee has not been disclosed by reason of the member’s absence from the meeting, to disclose the interest at the first open meeting attended by the member of Committee and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03.00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03.00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03.00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

4. DEPUTATIONS AND PETITIONS

Minor Variance Public Meeting:

1. Minor Variance A-3/2019
 - Notice [04.01 NoticePubMtg 67TanyaDr Utopia](#)

Chair Mayhew calls the Public Meeting for A-3/2019 Utopia Custom Homes Inc. to order at _____p.m.

Announcement of Chair:

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a **Minor Variance Application by Utopia Custom Homes Inc.** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of the application for Minor Variance is to seek relief from the Southwest Middlesex Comprehensive Zoning By-law No. 2011/065 in order to consider a rear yard setback encroachment of 1.86 m to accommodate the construction of a covered porch, whereas the required rear yard setback is 7.5 m.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) The public will be asked for their comments and questions noting if they are for or against the application being considered; please ensure that you state your name and address.
- d) Council may then ask questions of the applicant and/or staff.
- e) The public is advised that comments expressed and written material presented are a matter of public record for full disclosure.

Chair Mayhew declares the Public Meeting for A-3/2019 (Utopia Custom Homes Inc.) closed.

The Chair will now consider motions regarding the application.

Minor Variance Application A-3/2019

[04 01 Report UtopiaCustomHomes MV](#)

#2019-

Moved by _____

Seconded by _____

THAT Application for Minor Variance A3-2019 filed by Utopia Custom Homes Inc. to permit the encroachment of a covered porch of 1.86 m (6 ft) into the required 7.5 m (25 ft) rear yard setback be **GRANTED**.

5. MINUTES OF PREVIOUS MEETINGS

1. Committee of Adjustment Meeting Minutes – June 26, 2019
[05_01 June 26 2019 Minutes](#)

#2019-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of the Committee of Adjustment dated June 26, 2019 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

None

7. ADJOURNMENT

The Chairperson adjourned the meeting at _____ p.m.